

Tony Kershaw
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25 November 2020

Performance and Finance Scrutiny Committee

A virtual meeting of the Committee will be held at **10.30am** on **Thursday, 3 December 2020**.

Note: In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

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Agenda

10.30 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 5 - 16)

The Committee is asked to agree the minutes of the meeting held on 10 September 2020 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference which have emerged since the publication of the agenda.

- 10.40 am 4. **Responses to Recommendations** (Pages 17 - 20)
- a) The Committee is asked to note the response from the Chairman of RAAC regarding concerns raised at the September meeting of this Committee in relation to audit planning and internal control testing, specifically in relation to Adult Mental Health Services.
- b) The Committee is asked to note the response from the Cabinet Member for Economy and Corporate Resources to the recommendations made by the Recommissioning of the Contract for Support Services TFG in relation to the IT Outsourcing contract.

- 10.45 am 5. **Quarter 2 Total Performance Monitor (TPM)** (Pages 21 - 100)
- A report by the Director of Finance and Support Services setting out the quarter 2 performance and finance position as at the end of September 2020.
- The Committee is asked to examine the data and supporting commentary for the Quarter 2 TPM and make any relevant recommendations for action to the Cabinet Member or relevant scrutiny committee.

- 11.45 am 6. **Quarter 2 Capital Programme Performance Monitor Report** (Pages 101 - 116)
- A report by the Executive Director of Place Services setting out the performance of the Capital Programme in Quarter 2 2020/21.
- The Committee is asked to review, comment on and make any relevant recommendations for action to the Cabinet Member for Finance.

Break of 45 minutes, approx. 12.15 - 1.00pm

- 1.00 pm 7. **West Sussex: Reset Plan** (Pages 117 - 136)
- Chief Executive to provide an update on the West Sussex Reset Plan. The Committee is to focus on the expectations and principles for how scrutiny of the corporate plan outcomes should work.
- The Committee is asked to consider the draft plan attached as Appendix A and focus on the following areas for discussion:
- What does good monitoring of the Reset Plan look like?
 - Are there any principles or expectations which should guide scrutiny of the outcomes of the Reset Plan?
 - What support do you as scrutiny members need to assist you in scrutinising the outcomes of the Reset Plan?

1.45 pm 8. **Budget Update** (Pages 137 - 162)

Director of Finance and Support Services to provide an update on work towards setting the Budget and savings proposals for 2021/22, and a verbal update on the comprehensive spending review. The attached Medium-Term Financial Strategy report was presented to Cabinet on 24 November.

The Committee is asked to scrutinise the content of the report setting out the budget position of the County Council and make any recommendations for action to the Cabinet, relevant Cabinet Member, or Director of Finance and Support Services. Key areas for scrutiny include:

- The updated budget position, including the financial implications of COVID-19 and recognition of the service areas impacted;
- The actions being considered to address the budget pressures in order to set a balanced budget for 2021/22 and beyond, i.e.
 - a) the savings as presented in the report and
 - b) how to resolve the remaining £23.4m gap;
- Consider how the budget will meet the priorities to be agreed in the West Sussex Reset Plan.

3.00 pm 9. **Requests for Call-in** (Pages 163 - 166)

There was one request for call-in to the Scrutiny Committee within its constitutional remit since the date of the last meeting – Award of contract: Enabling works contract, Horsham Enterprise Park OKD39 (20/21). The Director of Law and Assurance concluded that no valid grounds for a call-in had been provided in accordance with Standing Orders. The call-in request was therefore declined.

The Director of Law and Assurance will report any requests since the publication of the agenda papers.

3.10 pm 10. **Work Programme Planning and Possible Items for Future Scrutiny** (Pages 167 - 180)

The Committee is asked to review its current draft work programme for the remainder of the County Council term. The work programme attached reflects the outcome of discussions at the committee's Business Planning Group meeting on 3 November 2020.

The Committee is asked to review the Forward Plan entries relevant to its remit (Appendix A), and mention any items which they believe to be of relevance to the business of the Scrutiny Committee. If any member puts forward an item for scrutiny, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

3.20 pm 11. **Date of Next Meeting**

The next meeting of the Committee will be held on 20 January 2021 at 10.30 am by virtual meeting. Probable agenda items include:

- Final West Sussex Reset Plan
- Draft Budget 2021/22, including draft capital strategy 2021/22-2025/26, and Treasury Management Mid-Year Report 2020/21 and draft Strategy for 2021/22

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 8 January 2021.

To all members of the Performance and Finance Scrutiny Committee